



## **REGULATION FOR THE ELECTION OF THE RECTOR**

The Rector of the University of Madeira is elected by the General Council pursuant to Article 22 of the Statutes of the University. This Regulation establishes the procedures for the call for candidates, deadlines and documentation to be submitted.

### **Article 1** (Eligibility)

1. Professors and Researchers of this University as well as of other national or foreign universities or research institutes are eligible for this position.
2. The following cannot be elected Rector:
  - a) Retirees;
  - b) Anyone who has been convicted of a disciplinary, financial or criminal offence whilst exercising public or professional functions, for a period of four years after the year to which they relate;
  - c) Anyone who is deemed ineligible by law.
3. The Members of the General Council who wish to apply for the position of Rector must formalize their resignation as members of the General Council until the date of delivery of their application, in which case they will be permanently replaced, pursuant to article 17, paragraph 4 of the Statutes of the University.

### **Article 2** (Procedure for the election of the Rector)

The election of the Rector takes place according to the following procedure:

- a) Approval of the election schedule by the General Council;
- b) Call for applications for the position of Rector of the University of Madeira, by the President of the General Council, to publicize it national and internationally as well as in Portuguese and English on the University portal, containing:
  - i) The deadlines to be met in the application process;
  - ii) Documentation to be submitted;
- c) The documentation submitted by the applicants shall be sent to all members of the General Council within two working days following the deadline for submission of applications;
- d) Public Hearing of the candidates, to occur within fifteen working days following the deadline for submission of applications;
- e) The election of the Rector by the General Council.

**Article 3**  
(Applications)

1. Applications for the position of Rector of the University of Madeira should be formalized upon request addressed to the President of the General Council of the University and can be delivered personally at the University building, located at Colégio dos Jesuítas, Rua dos Ferreiros, 9000 - 082 Funchal or submitted (duly certified) by email to the following address [conselho geral@uma.pt](mailto:conselho geral@uma.pt), or sent by registered letter until two days before the closing date for applications.
2. The applications must include the following elements:
  - a) Complete identification (name, marital status, affiliation, nationality, date of birth, number and date of issue of the identity card or passport, date of expiry and bureau, residence, postcode and telephone);
  - b) Statement of compliance with the requirements set out in Article 1,
  - c) Curriculum vitae enclosing the information candidates consider relevant to influence the assessment of their merit for the position they are applying for;
  - d) The Program the candidate proposes to pursue;
  - e) Date and signature.

**Article 4**  
(Hearing of candidates)

1. The public hearing of candidates is chaired and managed by the President of the General Council and follows the alphabetical order of their names.
2. The public hearing for each candidate consists of:
  - a) A 30-minute presentation of his/her program of action;
  - b) A 30-minute period devoted to questions from the audience in general;
  - c) A 45-minute discussion between the members of the General Council and the candidate of the Action Program presented.
3. The public hearing will be held in the auditorium of the Jesuit's college.

**Article 5**  
(Election)

The voting for the election of the Rector is carried out as follows:

- a) Each application is voted on individually by secret ballot;
- b) The General Council will open a new application period if:
  - i) No candidate receives a number of votes equal to or more than one-third of the number of members of the General Council, i.e. seven;
  - ii) There is only one candidate and does not get the number of votes greater than or equal to half plus one of the number of members of the General Council, i.e. eleven;
- c) The most voted candidate is elected Rector, as long as he/she obtains a number of votes greater than or equal to half plus one the number of members of the General Council, i.e. eleven;
- d) If no candidate meets the requirements mentioned in the previous paragraph then all candidates that got the number of votes greater than or equal to one-third of the members of the General Council, i.e. seven; are voted on by secret ballot, being elected the one who gets the highest number of votes;

- e) If there is a tie in the election mentioned in the previous paragraph, only the tied candidates who obtained the greatest number of votes will be voted in alternative, by secret ballot, being elected the most voted one;
- f) In case of a tie in the previous voting, it will be repeated twice after which, if the tie persists, the General Council will open a new application period.

**Article 6**  
(Homologation)

On the working day following the election of the Rector, the President of the General Council shall send the results of the election for approval to the Minister of Education and Science.